

TOWN OF CHESHIRE

BOARD OF SELECTMEN

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Town of Cheshire Public Comment Policy

For use by all elected/appointed boards and committees in the Town of Cheshire. The purpose of public comment is to allow citizens to bring matters of public interest to the attention of the public body. To ensure that every interested individual has an opportunity to speak and to ensure that the Board can complete business in an orderly fashion, the following rules and procedures shall apply:

1. Public Comment shall be held either at the beginning or the end of each meeting;
2. Before sharing substantive comments, the individual wishing to speak shall wait to be recognized by the Chair and then they shall state their name and address;
3. Each speaker shall be limited to speaking once for a maximum of three minutes;
4. Speakers may only raise issues within the jurisdiction of the board;
5. Absent extraordinary circumstances, the Board will not respond to or discuss the issues raised during public comment, and are there to listen. Follow-up may be assigned to the Town Administrator or the topic may be placed on a future agenda.
6. All remarks are to be addressed through the chair, and all speakers are encouraged to present their remarks in a concise, orderly and peaceful manner.

Approved: Board of Selectmen 9/16/26